

Calhoun County E9-1-1 Address Application

102 Courthouse Drive – Suite 105 - St. Matthews, SC 29135 - (Phone) 803-874-2679 (Fax) 803-874-1242
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To provide you with an address, you must be ready to permit the structure to be addressed with the Building and Planning Office. We do NOT address vacant property.

Please provide a copy of the plat with an "X" on the location showing where the structure will be located. Your address will be given immediately from the aerial photography. On occasion it is necessary to go to the property to issue an address. If so the driveway to the property must be properly marked with a flag. You will be given 48 hours to flag the driveway unless you otherwise notify our office and let us know the property has been flagged or when the property will be flagged for addressing. There is no fee to come to your property and issue the address. However, if this trip finds the driveway has not been properly flagged a \$25 fee will be charged and paid before coming to revisit the property to give the E9-1-1 address. The fee is needed to meet the rising cost of expenses required to have addressing personnel make excessive trips. The E9-1-1 address will be mailed to you. You may contact our office at the above phone number if you need the address immediately.

Applicant Name _____

Applicant Mailing Address _____ Phone # _____

Resident Name if Different From Applicant _____

Landowner's Name if Different from Resident _____

Street Name for New Address _____ Tax Map # _____

Description of Residence or Business: *(check all that apply)*

- Business Church Tower Other _____
 House SW/Mobile Home DW/Mobile Home Modular Home
 Siding Brick Metal Log Other _____

Color of Structure _____ Stories 1 2 3

Address of Nearest Structure or Directions From Nearest Structure _____

Signature: _____ Date: _____

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For Office Use Only:

Footage _____ Measured From: Center of Structure Driveway

E9-1-1 Address _____ Zip _____

Comments: _____

Date Completed: _____ Mapped By: _____

Date Letter Mailed to Applicant _____ Date Letter Mailed to Post Office _____