



2026 Purple Martin Festival April 18th, 2026 RETAIL VENDOR

Exhibitor/Vendor Application

Complete and submit by March 27, 2026.

Business/Organization Name: _____

Contact Name: _____ Phone: _____

Mailing Address: _____

City/State/Zip: _____

E-mail Address (required): _____

S.C. Retail Sales License Number: _____

Type of goods to be sold or description of organization activities: _____

_____ Non-Profit Organizations (501c3)/ Government/Service.....	FREE	= \$	_____
_____ Retail Vendors	\$30.00	= \$	_____
_____ 110-volt Electricity	\$15.00/line	= \$	_____
	TOTAL FEE	= \$	_____

*Extension cords are not provided but are highly recommended. Electrical arrangements must be made prior to your arrival. **Generators are not permitted.***

Pay by Check, Money Order, or Online Invoice (with a fee):

Please make all checks payable to **Calhoun County**.

If you would like an online invoice, please email chaigler@calhouncounty.sc.gov

Mail or Bring to: Purple Martin Festival 304 Agnes Street St. Matthews, SC 29135

I have read, understand, and accept the Purple Martin Festival general information, procedures, rates, and conditions. By signing this application, I acknowledge that an outdoor festival is subject to various weather conditions. I also agree to abide by all state and federal safety, health, and tax regulations and laws. Refunds of approved application fees are not permitted. Exhibits must remain open until the festival's end.

Applicant Signature: _____ Date: _____

Please Print Name: _____

*The Purple Martin Committee reserves the right to refuse any application. Submission of this application does not guarantee a space.
If you have any questions, please call Cindy Haigler at 803-655-7514*



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Affirmation and Liability Release

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the Purple Martin Festival, located in St. Matthews, South Carolina, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help or bring in volunteers for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury, or damage that may befall me or any employee, temporary help, or volunteer, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that the organizers (Calhoun County and the Town of St. Matthews) and sponsors of the Purple Martin Festival as well as their agents, employees, representatives, and governing bodies may not be held liable in any way for any occurrence in connection with my participation in the Purple Martin Festival that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons for any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention that this instrument affirmed by my signature below to exempt and release the organizers and sponsors of the Purple Martin Festival located in St. Matthews, South Carolina, as well as their representatives and governing bodies from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage, or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Business/Organization Name: _____

Printed Name

Date

Signature



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Exhibitor & Vendor Information

- When:** Saturday, April 18, 2026 — 11:00 - 3:00 pm Rain or Shine!
- Where:** Saturday – Calhoun County Courthouse Grounds and Annex Parking Lot
- Set-Up:** Friday, April 17, 2026 - Courthouse Annex Parking Lot - By arrangement, especially for those with large power requirements
Saturday, April 18, 2026 - Courthouse Annex Parking Lot - 8:00 am until 10:00 am
All vehicles must be moved out of vendor area by 9:30 am.
You will not be able to pull up to your spot to unload, please have a cart or other arrangements.
- Deadline:** Applications are due by **March 27, 2026.**
- Vendor Space:** 12'x12' booth If you bring a tent, it should fall within 12'x12' booth space. Please come prepared for all types of weather. All tents and loose objects must be secured in case of rain and wind. All items being sold or displayed must be contained in booth space.
- Electricity:** Vendors must list all electrical connections on application. **Electrical arrangements must be made prior to your arrival. Generators are not permitted.**
- Licensing:** South Carolina law requires vendors conducting sales in South Carolina to have a valid **South Carolina Retail Sales License**. Please include this license number on your application. If you have any questions, please contact the South Carolina Department of Revenue at 803-896-1350 or by e-mail at RegistrationforTaxes@dor.sc.gov For non-Calhoun County businesses, your one-day Town of St. Matthews business license is included in the vendor fee.
- Contact Us:** Cindy Haigler
Phone - 803-655-7514 E-mail – chaigler@calhouncounty.sc.gov
Mailing Address – Purple Martin Festival 304 Agnes Street St. Matthews, SC 29135



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Festival Procedures & Conditions

General Information

This document outlines the rules and regulations for the Purple Martin Festival hosted by Calhoun County and the Town of St. Matthews. Exhibitors and vendors who submit a completed application by March 27, 2026, will be considered for participation. Vendor space is prioritized based on the date the completed application is received and the type of products offered. When similar products are submitted, prior experience meeting SC DHEC requirements may be considered. The Purple Martin Festival reviews all applications to ensure a balanced and diverse selection of vendors. These policies are intended to maintain high standards and ensure a safe, organized, and enjoyable event. All rules and regulations will be enforced.

Procedures

The application and agreements must be fully completed, signed, and returned by **March 27, 2026** in order to be considered for participation.

1. A list of specific proposed products/items to be sold and projected pricing for those offerings.
2. A valid South Carolina Retail Sales license number must be included on application unless exempt.
3. All vendor fees must be submitted by March 27, 2026, or the vendor space will be released to another vendor on the waiting list. Vendors wishing to inquire about the status of their application may call Cindy Haigler at 803-655-7514. Vendor fees may be paid by cash, check, money order or online invoice (with a fee).

Conditions

Vendors are responsible for all required licenses, permits, taxes, and inspections. SC Department of Revenue and SC DHEC may be on site.

1. Vendor spaces are assigned by the Purple Martin Festival. Requests are not guaranteed. Setting up outside assigned areas will result in removal and loss of future participation.
2. Approved applications and agreements may not be transferred or subleased.
3. Parking is allowed only in designated vendor areas. Vehicles are permitted on site only during setup and breakdown.
4. A detailed list of all items for sale must be submitted with the application and approved by the Committee.
5. All signs and displays must be neat, readable, and clearly show prices.
6. Excessive noise from vendor areas is prohibited.
7. Electrical hookups are limited and not guaranteed.
8. Vendors should be prepared for all weather conditions.
9. Law enforcement will patrol the event area; however; Vendors assume all risk and are responsible for securing their property.
10. Alcoholic beverages and tobacco products are not permitted at the festival.
11. Obscene or inflammatory materials may not be displayed or sold.
12. Weapons or items that could be used as weapons are prohibited.
13. Animals must be leashed, under control at all times, and pet waste must be cleaned up immediately. Law enforcement may require removal of any animal deemed a safety risk or nuisance. Only service animals are allowed in food service areas.
14. Vendors may not begin breakdown before Saturday at 4:00 PM. Booths must remain open and staffed until the event ends, even if sold out. Early departure may result in exclusion from future festivals.
15. The Festival Manager may close any vendor or concession space, without notice, for noncompliance or if deemed not in the best interest of the festival or its patrons.