

2026 Purple Martin Festival
April 18th, 2026
FOOD VENDOR



Applications are due by **March 27, 2026**. A \$25.00 late fee applies to all applications postmarked after this date. Applications received after March 27 will be considered only if there is still space available and the late fee is included. **Submission of application does not guarantee acceptance into the Purple Martin Festival. Acceptance into the festival is at the discretion of the Purple Martin Festival Committee.** Failure to provide the festival with accurate information requested within this application could result in the loss of space and/or forfeiture of all rental fees. Vendors must initial and/or sign each page of this application. Incomplete applications will not be processed.

PLEASE PRINT:

BUSINESS OR ORGANIZATION NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (CELL) _____ (ALTERNATE CELL) _____

EMAIL ADDRESS: _____

Most communication from the Purple Martin Festival will come via email.

S.C. RETAIL SALES LICENSE NUMBER: _____

IF PREPARED OFF-SITE, ARE FOOD ITEMS PREPARED IN A DHEC-PERMITTED OR SC DEPT. OF AG-APPROVED FACILITY?
____ YES ____ NO

ARE YOU A FOOD TRUCK OR TRAILER? ____ TRUCK ____ TRAILER

ON WHICH SIDE IS YOUR SERVING WINDOW? ____ DRIVER'S SIDE ____ PASSENGER SIDE

PAST EXHIBITOR? ____ YES ____ NO

VENDOR CHECK-IN ON FRIDAY NIGHT? ____ YES ____ NO

APPLICANT CHECKLIST:

MENU ENCLOSED: **INITIAL**

APPLICATION COMPLETED: **INITIAL**

ELECTRICAL/SET-UP SHEET COMPLETED: **INITIAL**

PAYMENT ENCLOSED: **INITIAL**

-OR-

ONLINE PAYMENT: **INITIAL**

COI ENCLOSED: **INITIAL**

PLEASE VERIFY THE FOLLOWING:

APPLICANT HAS READ AND WILL ADHERE TO THE SC DHEC FOOD SAFETY REGULATIONS. **INITIAL**

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APPLICANT ACKNOWLEDGEMENT:

Applicant understands the Purple Martin Festival Committee (hereafter "Festival Organizers") reserves the right to reject any and all applications. Applicant understands that he/she is responsible for reading and adhering to any and all vendor rules and regulations as may be established by the Festival Organizers, as well as any and all applicable local, state, and federal laws and regulations. Applicant hereby agrees to indemnify, hold harmless, and release the Town of St. Matthews, Calhoun County, and the Festival Organizers and any all sponsors or agents from any loss, liability, damage, or costs (including attorney fees and court costs) and any and all claims of injury or damages resulting from and/or arising out of his/her participation in the Purple Martin Festival, whether caused by negligence or willful act of the Applicant or any other person. Applicant further understands that there will be no refunds in the event of rain. By his/her signature below, Applicant agrees to consider this application a commitment to abide by any and all rules and regulations that may be set forth by the Festival organizers, and that it is solely responsible for obtaining any and all liability insurance coverage for his/her business/organization. Applicant understands that only items and information included in this application and approved by Festival Organizers may be sold and/or given away during the Purple Martin Festival. Applicant also consents to the Purple Martin Festival utilizing its photograph, image, and/or sound in promotional materials, including print, broadcast, and online internet media.

APPLICANT SIGNATURE: _____

DATE:

APPLICANT HAS READ AND WILL ADHERE TO THE 2026 PURPLE MARTIN FESTIVAL FOOD VENDOR POLICIES (PAGE 5).

_____**INITIAL**

A current Certificate of Insurance (COI) is required for food vendors, naming the Purple Martin Festival and its partners (Calhoun County and the Town of St. Matthews) as certificate holders.

_____**INITIAL**

All COI documents must also be submitted by March 27, 2026.

Questions may be directed to Cindy Haigler 803-655-7514

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2026 FOOD VENDOR BOOTH REQUEST

PLEASE NOTE: Vendors may not rent more than one space. **Vendor signage may not exceed more than 4 ft. from the lowest point of your tent canopy.** Total of vendor tent and signage may not exceed more than 12 ft. from the ground. While the Purple Martin Festival makes every effort to accommodate your space request, we cannot guarantee that you will receive any of the spaces requested. If you need electric access, fill out page 4.

VENDOR INITIAL

Electricity Requested? ____Yes ____No
(FILL OUT PAGE 4)

****MENUS MUST BE CLEARLY VISIBLE TO PUBLIC DURING FESTIVAL****

If your payment is postmarked after March 27, 2026 and the late fee is not enclosed, your application will not be considered.

Vendor Space Selections

Price

| | |
|-----------------|-------|
| 30 ft. X 15 ft. | \$200 |
| 25 ft. X 15 ft. | \$175 |
| 20 ft. X 15 ft. | \$150 |
| 15 ft. X 15 ft. | \$125 |

Selection must be an accurate measurement of your ENTIRE setup. Your measurements must include the tongue of the trailer. Vendors who exceed their selected amount of space will be responsible for additional costs (\$50 per foot)

Remit to: Purple Martin Festival, 304 Agnes Street, St. Matthews, SC 29135

Via email: chaigler@calhouncounty.sc.gov

GENERATORS ARE NOT ALLOWED

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ELECTRICAL ACCESS REQUEST FORM

PLEASE NOTE: Failure to provide the Purple Martin Festival with accurate information regarding the electrical needs of your vendor set-up could result in incompatibility with your selected space or no access to power. Vendors must list ALL equipment that requires power in the form below. Equipment not listed on the form below will NOT be allowed to be plugged in on festival day. **The festival is not responsible for any inability to supply power for equipment if vendor fails to list correct amperage and volts needed.** Electrical access grants the vendor the use of one outlet. If additional outlets are required, additional fees will apply.

VENDORS MUST BRING AN EXTENSION CORD NO SHORTER THAN 100 FEET, NO SMALLER THAN TEN (10) GAUGE IN SIZE, AND RATED TO HANDLE AT LEAST TWENTY (20) AMPS. PLEASE BRING POWER STRIPS/SURGE PROTECTORS WITH YOU. THE FESTIVAL WILL NOT PROVIDE THESE ITEMS.

INITIAL

EQUIPMENT LIST

Please list ALL equipment you plan to use power for during the Purple Martin Festival. Voltage, wattage, or amperage can be found on the equipment's electrical tag. Please be as detailed as possible. Please call 803-874-0101 if you have any questions regarding electrical compatibility. **Please include photographs of your electrical set-up with this application, and if you are requesting 240, send us a photo of your unit's plug and cable length.**

| Name of Equipment | Amperage/AMPS | Volts |
|-------------------|---------------|-------|
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GENERATORS ARE NOT ALLOWED

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FOOD VENDOR POLICIES

PLEASE READ THE PURPLE MARTIN FESTIVAL FOOD VENDOR POLICIES CAREFULLY. BY SUBMITTING YOUR COMPLETED APPLICATION, YOU AGREE TO ABIDE BY ANY AND ALL POLICIES THAT MAY BE ESTABLISHED BY THE PURPLE MARTIN FESTIVAL COMMITTEE.

INITIAL

- The Purple Martin Festival Committee reserves the sole right to select any and all participants.
- Applications will be processed in the order of date received and must include all fees, requested photos, and other information that may be required for the application to be considered. An incomplete application will be removed from consideration.
- **REFUND POLICY: No refunds will be given due to your inability to attend the festival for any reason.** If your cancelation takes place prior to March 27, you may transfer your vendor fees to the following year. No transfers will take place after March 27. No refunds will be issued due to any disruption or interruption of the festival as a result of weather or any cause beyond the control of the Purple Martin Festival Committee.
- All food vendors must submit a menu listing items available for sale. Menu prices must be submitted with the application and must be displayed prominently at your booth at all times during the festival.
- It is the sole responsibility of every food vendor to meet all SC Department of Revenue (SC DOR), and SC Department of Health (SC DHEC) requirements.
- Vendor set-up begins at 8:00 a.m. on Festival Day. Friday night early check-in is available **starting at 11pm, only if pre-arranged** and your unit must be able to be secured overnight. No additional security will be provided for vendors who choose to check in on Friday night.
- All vendor vehicles must be moved out of the vendor area no later than **9:30 a.m.** on festival day and food vendors must be ready to sell by 10:45 a.m. **Vendor vehicles remaining in the vendor area after 9:30 am are subject to ticketing/towing.**
- Vendors must remain open and sales-ready until 3:00 p.m. **Vendors are NOT ALLOWED vehicular access into the festival grounds until 3:00 p.m.**
- All food vendors must serve from a self-contained unit or from under a tent. Tents, tables, and chairs must be provided by the vendor.
- Sales are limited to assigned spaces. No distribution, canvassing, flyers, yelling, nor vending of any kind may be done by strolling through the festival.
- Payments returned by the bank for any reason will incur a \$30.00 fee and the application will be voided until suitable payment is received.
- Vendor fees include a 1-day Town of St Matthews festival business license. Vendors are also required to have a SC Dept. of Revenue business license. For more information visit www.sctax.org.
- Electric service includes one outlet. If more than one outlet is required, additional charges will apply.
- **Used cooking oil and grease, must be taken with the vendor and recycled/disposed of properly.**

If you have any questions or concerns, please call

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Calhoun County Recreation at 803-655-7514 or email
chaigler@calhouncounty.sc.gov

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FOOD VENDOR POLICIES, CONTINUED

PLEASE READ THE PURPLE MARTIN FESTIVAL FOOD VENDOR POLICIES CAREFULLY. BY SUBMITTING YOUR COMPLETED APPLICATION, YOU AGREE TO ABIDE BY ANY AND ALL POLICIES THAT MAY BE ESTABLISHED BY THE PURPLE MARTIN FESTIVAL COMMITTEE.

Vendors are responsible for leaving the space in the same condition as when the vendor arrived. Oil spills and/or damage to the space must be reported immediately to the vendor coordinator.

- **No amplified music, yelling at attendees, megaphones, or speakers are allowed at vendor booths.**
- If a vendor is rude or disrespectful to the public, event staff, or other vendors, they will be asked to leave the festival, no refunds will be given, and the vendor is subject to disqualification from future events.
- Vendors must initial and sign each space required in this application for submission to be considered complete. Incomplete applications will not be processed.

INITIAL

VENDOR FEES

Vendor Space Selections

30 ft. X 15 ft.
25 ft. X 15 ft.
20 ft. X 15 ft.
15 ft. X 15 ft.

Price

\$200
\$175
\$150
\$125

Base Price Level: _____

Late Fee (Required after 03/27/2025): _____

Vendor Fee Subtotal: _____

Please make checks payable to **Calhoun County**

Remit to: Purple Martin Festival, 304 Agnes Street, St. Matthews, SC 29135

Via email: chaigler@calhouncounty.sc.gov

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Regulations for Food Trucks and Cooking Under Tents

PLEASE READ COOKING REGULATIONS CAREFULLY. BY SUBMITTING YOUR COMPLETED APPLICATION AND INITIALING THIS PAGE, YOU ARE INDICATING THAT YOU HAVE READ AND AGREE TO FOLLOW ALL REGULATIONS.

Food Truck Regulations

- All food trucks and trailers cooking on site must have proper fire extinguishers and **hood extinguishing systems (if enclosed and produce grease laden vapors)** with paperwork showing recent services and cleaning. (*Section 319, 2018 International Fire Code (IFC)*)
- A minimum of one (1) 2A:10BC fire extinguisher is required for grill or open-flame cooking (*Section 906, IFC*)
- Commercial cooking systems shall be of the type for protection of commercial cooking equipment and exhaust systems and shall be UL300 listed and labeled.
- ALL vendors with frying as part of the cooking process must have a class “K” fire extinguisher. (*Section 906.4.2., IFC*)
- Each vendor must have the required extinguisher(s) on site, in a secured position, and readily available.
- All extinguishers must have a current annual inspection and be tagged by a South Carolina licensed service provider.
- Open flame cooking devices shall not be operated within 10 feet of combustible construction (*Section 308.1.4*)
- Commercial kitchen hoods shall be serviced and cleaned to comply with *Section 607.3.3, 2018 IFC*.
- Portable LP Gas containers shall be securely fastened to prevent unauthorized movement, manufactured in compliance with the requirements of NFPA 58, and all piping and valves should be adequately protected to prevent tampering or damage. Gas alarms should be installed within the vehicle in the vicinity of LP gas system components and lines shall be serviced annually by an approved agency registered with US Dept. of Transportation.

Tent Cooking Regulations

- All tents shall be adequately secured, roped, braced, and weighted to withstand the elements of weather and prevent collapse.
- Cooking tents shall be flame resistant with a permanently affixed acceptance label meeting NFPA 701 standards.
- Smoking shall not be permitted in tents, canopies, booths, or membrane structures. No smoking signs must be posted.
- LP-gas containers shall be located outside of the tent/canopy with safety valves pointed away from the tent/canopy. Freestanding LP tanks shall be at least five (5) feet away from any tent or booth.
- There shall be at least three (3) feet of clearance between deep fat fryers and charcoal cooking.
- Flammable and combustible liquids shall be stored outside in an approved manner and not under tents.
- All cooking tents and booths shall be equipped with a fire extinguisher with a minimum rating of 2A:10BC and it must be accessible at all times, even if you are using electrical power. Additionally, vendors using deep fat fryers shall also have a class “K” fire extinguisher accessible at all times.
- All required fire extinguishers shall be properly licensed and serviced by a fire extinguisher company within the past year.