



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Purple Martin Festival
Friday April 17th, 2026
St. Matthews, SC 29135

Exhibitor/Vendor Application
Complete and submit by April 10, 2026

Business/Organization Name: _____

Contact Name: _____ Phone: _____

Mailing Address: _____

City/State/Zip: _____

Email Address (required): _____

S.C. Retail Sales License Number: _____

Are you a Food Truck or Trailer? ___ Truck ___ Trailer ___ Retail Vendor

If prepared off site, are food items prepared in a SCDHEC permitted or SC Dept. of Agriculture-approved facility? ___ Yes ___ No

_____ Non-Profit Organizations (501C3) Government/Service = \$ 0.00

_____ Food Vendors \$25.00 = \$ _____

_____ Food Trucks/Trailers \$25.00 = \$ _____

_____ Retail Vendors \$10.00 = \$ _____

Pay by Check, Cash or Money Order: Please make all checks payable to The Town of St. Matthews

Mail or deliver to: Town of St. Matthews, 606 F.R. Huff Drive, St. Matthews, SC 29135

I have read, understand, and accept the Purple Martin Festival general information, procedures, rates, and conditions. By signing this application, I acknowledge that an outdoor festival is subject to various weather conditions. I also agree to abide by all State and Federal Safety, health and tax regulations and laws. Refunds of approved application fees are not permitted. Exhibits must remain open until the festival's end.

Applicant Signature: _____ Date: _____

Please Print Name: _____

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The Purple Martin Committee reserves the right to refuse any application. Submission of this application does not guarantee a space. Spaces will be allocated on a first come, first served basis.

If you have any questions, please call Satidra Rivers at (803) 874-2405

Affirmation and Liability Release

I _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating Purple Martin Festival, located in St. Matthews South Carolina, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help or bring in volunteers for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee, temporary help, or volunteer, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that the organizers (The Town of St. Matthews) and sponsors of the Purple Martin Festival as well as their agents, employees, representatives, and governing bodies may not be held liable in any way for any occurrence in connection with my participation in the Purple Martin Festival that may result in injury, death, or other damages to me or my family, heirs, or assigns and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons for any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention that this instrument affirmed by my signature below to exempt and release the organizers and sponsors of the Purple Martin Festival located in St. Matthews, South Carolina, as well as their representatives and governing bodies from all liability whatsoever for personal injury, employer's liability and worker's compensation, property damage, or wrongful death arising out of or in the course of my participation in this event.

I have fully informed myself of the contents of this affirmation and release by reading it before I sign it.

Business/Organization Name: _____

Signature of Participant

Date

Food Vendor

Concessions are items sold to be consumed by participants while attending the festival

1. Food vendors may be able to sell earlier on Friday as desired.
2. Please list the food items you plan to sell at the festival. Please try to be specific as possible.
3. Vendors selling similar items will be limited to avoid duplication. If there are too many vendors of your product, we may require a change to your menu.
4. Your menu and pricing must be clearly labeled at your booth.
5. Please consider naming at least one offering that reflects the theme of the Purple Martin Festival.
6. Submitting your application does not guarantee acceptance into the event.

Proposed Menu

Food Vendor Certificate of Insurance (COI)

Once participation is confirmed, exhibitors/vendors of food products must submit a Certificate of Insurance (COI) to the Town of St. Matthews by April 10th 2026 with their vendor application. The Certificate of Insurance must name the Purple Martin Festival and its partner (the Town of St. Matthews) as certificate holders.

Mail/Email/Deliver/Fax to: Town of St. Matthews, 606 F.R. Huff Drive, St. Matthews SC 29135; Fax: (803) 874-4000 or email: riverss@townofstmatthews.com

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