



Calhoun County Recreation Department

Recreation Office: 304 Agnes St Rm103, St. Matthews SC 29135 * 803.655.7514

WHY VOLUNTEER?

- To be involved and help others
- To make a difference
- To be a good citizen and resident and who wants improve Calhoun County
- To meet new people and make new friends while building your skills and knowledge

AGE

The minimum age allowed for a volunteer is sixteen **(16)** years old.

BACKGROUND INVESTIGATION

Anyone who will be volunteering directly for Calhoun County Recreation Department is required to successfully complete a background screening and reference checks.

ROLES AND RESPONSIBILITIES

- Volunteers are valuable assets providing needed resources to Calhoun County Recreation Department.
- The Calhoun County Recreation Volunteer is an individual who willingly and freely offers services with no expectation of payment or other compensation.
- Volunteers may include but are not limited to individuals and groups engaging in service opportunities defined by the Recreation Department.
- Volunteers must comply with guidelines and procedures outlined by the Calhoun County Recreation Department. They must also follow all ordinances, policies, and procedures, and abide by the same rules of conduct, ethical standards and confidentiality requirements that govern Calhoun County employees.
- Volunteers are not considered county employees. Neither are the volunteers affiliated with the members that coordinates designated sports leagues, supervises them, administers youth/adult programs, or special events.

TYPES OF VOLUNTEER SERVICES

- 1) *Regular Volunteer*: Services activities on an on-going basis or for a set time period.
- 2) *Community/Service-Learning*: Service activities that may be required or assigned by educational, religious or civic organizations.
- 3) *Special Event Volunteering*: One time, episodic, for done-in-a-day projects.
- 4) *Individual Volunteers* are currently utilized in, but not limited to, the following functions:
 - Sport Coach/Coordinator, instructional program instructor, and special event coordinator
- 5) *Group Volunteers* are currently utilized for, but not limited to, the following functions:
 - Special event planning, mentoring projects, and facilities' clean-up

EXPECTATIONS

- Dependable – attendance, punctuality, completion of all required paperwork
- Cooperative in attitude
- Courteous and polite to staff and public
- Respectful of others
- Abide by guidelines and policies

NON-DISCRIMINATION POLICY

For all activities related to the recruitment and retention of volunteers, Calhoun County Recreation Department does not discriminate on the basis of race, color, religion, sex or sexual orientation, national origin, disability, marital status, or political beliefs. Individuals requesting accommodation or accessibility information should contact the Recreation Program Coordinator.