



Calhoun County

Residential Permit Submittal Requirements

1. Permit Application (filled in its entirety).
2. 1 paper copy and 1 digital copy of plans including Floor Plan, Wall Section, plumbing, electrical and Elevation. Plan to be drawn to scale.
3. Copy of RESCheck to meet the 2009 IECC energy code.
4. Manual J and D for HVAC (Supplied by HVAC Contractor).
5. Copy of Site plan with house location and any other structures with Set Backs, Driveways, and Parking indicated. Site Plan to be drawn to scale.
6. Truss package (this may be a deferred submittal).
7. Proof of Water & Sewer availability or Septic Tank permit from SCDHEC.
8. Septic Tank – New System - Approval from SCDHEC.
Existing System – Approval from Septic Tank Installer.
9. 911 Address Verification from Calhoun County.
10. Zoning approval.
11. Copy of Contractor's license and a notarized letter allowing someone to act as agent to obtain permit if other than license holder picks up permit.
12. Notarized letter from Homeowner allowing Contractor to obtain building permit.
13. Contractor and subcontractor list with copy of LLR license and Town business license if inside Town limits. Updated list required prior to Final or CO inspection.

REMODELING

1. Complete and Submit a Scope of Work form with Permit application.

Additional items may be required or requested by the Building Official at the time of submittal.