

**Calhoun County Library**  
**Board of Trustees Meeting**  
**November 21, 2019 – 4:30 pm**  
**RMC Conference Room**

**Calendar**

**Thanksgiving closure – Nov. 28 – Nov. 30**  
**Dylan Thomas’ Christmas in Wales with Clarence Felder – Dec. 5 at 6:00 pm**  
**Porkchop Productions – Holly and the Christmas Gift -- Dec. 14 at 6:00 pm**  
**Christmas closure – Dec. 24 - 30**

- I. Welcome and Agenda Approval**
- II. Approval of Regular Board Meeting Minutes from July 18, 2019**
- III. Report from the Chair – Jerry Ford**
  - a. Election of new Board Chair
  - b. Library Board replacement candidates
- IV. Financial Report**
  - a. Year End FY2019 Financial Report
  - b. FY20 Revised Budget
  - c. New County Financial Update
- V. Activities Report**
  - a. Year End FY2019 Activity Report
  - b. Calhoun Connects Update
  - c. Collaboration with Schools – Coding Program
  - d. New Programs Update
    - i. After-School/Saturday Coding Programs at the Library
    - ii. *Killing It! @ the Library* - Upcoming Mysteries Detectives Program
- VI. Director’s Report**
  - a. Staff Update
    - i. New Staff and Interns
    - ii. Professional Development Update
    - iii. USC College of Social Work Field Placement - Hold
  - b. Policies
    - i. Circulation -- Late Fines – Guest speaker: Charlotte Johnston, Director, Clarendon County Library
    - ii. Circulation -- Automatic Renewals
  - c. Facilities
    - i. ADA Automatic Doors
    - ii. Lighting
  - d. Vehicles
    - i. New Bookmobile Update
  - e. Technology Report
    - i. Evergreen Upgrade Complete
- VII. Action Items**
  - a. Financial Report Acceptance
  - b. FY 2020 Revised Budget Approval
  - c. Circulation Policy Revisions
- VIII. Other Issues / Discussion**
  - a. MacMillan Publishers and SC Public Libraries
- IX. Executive Session – Personnel Update**
- X. Dismissal**